



Ministry Action Plan

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| Ministry Area | Community Life |
| Leader(s) | Kathy Jones and Joe McDonald |
| Goal | Foster a sense of family & belonging where people can known & be known |
| Year | 2009 |

Formation Team Input

What we heard...

1. People are desiring a Pastoral connection to Upper Room community through:
 - a. Marriage
 - b. Funerals
 - c. Baptism/Dedication
 - d. Pastoral Emergency response
2. People are looking to find out what the practical needs are of others in our community and ways to meet those needs.
3. People are looking for more ways to connect with one another on Sunday nights.

Our Response...

1. Clearly communicate how to access Pastoral Ministry
2. Research a virtual bulletin board where the practical needs of community members could be posted and responded to
3. Adapted Core Responsibility 1 – Added Action Plan B; Upper Room Meals

Refinement Team Input

What we heard...

1. Pastoral presence and ministry is important
2. Bulletin board to connect
3. Strong desire to build a sense of family & community (social space)

Core Responsibility 1: Sunday Night Community

Create and maintain a welcoming Sunday night environment for our community that fosters a sense of family and belonging.

Action Plan:

A. Welcoming -

a. Before the Gathering:

- i. Recruit and empower host teams to acknowledge every person that walks through the door.
- ii. Ensure that a host will meet each guest with a hand shake upon entering the sanctuary.
- iii. Info table volunteers to meet guests and supply information on UR.

- b. During the Gathering:** Create moments during the gathering to connect people with those seated around them.
 - i. Have consistent invitation to introduce yourself to your neighbor during the gathering.
 - ii. Prayer request and community connection card that is passed down the aisles weekly.
- c. After the Gathering:** Create an environment that encourages people to gather together to foster a sense of community.
 - i. Host the great room with volunteers at information booth/table.
 - ii. Increase pastoral presence in great room.
 - iii. Respond to the prayer requests through representation of prayers during the Gatherings. (Deliver prayers to prayer team and ensure pastoral follow up where needed).
- d. Meals** – Create a sense of family and belonging through regular Sunday night meals.
 - i. Have meals and/or hospitality available in-between Gatherings and following the 7pm Gathering.

Key Markers:

- Implement prayer card and community connect card by 4/12/09.
- Train host team leaders/members in how to aggressively greet guests by 3/8/09.
- Train information table volunteers by 3/8/09.

Core Responsibility 2: Practical Care

Develop a holistic Practical Care ministry to meet the tangible needs of those in our community.

Action Plan:

- A.** Identify and prioritize the practical care needs of our community.
- B.** Create a vision and strategy for each practical care ministry area.
- C.** Develop leadership teams for each area.
- D.** Develop a web presence for communication of practical care needs.
- E.** Launch practical care ministry.

Key Markers:

- Mobilize two point leaders to lead UR Meals and UR Chore teams.
- Launch UR Meals team by 5/15/09.
- Launch UR Chore team by 5/15/09.

Core Responsibility 3: Support Resources

Create an online tool box of support resources that is easily accessible to those in our community in need.

Action Plan:

- A.** Determine what is in the Support Resources Tool Box.
- B.** Research best practice resources.
- C.** Create a delivery system/communication structure.

Key Markers:

- Launch version 1.0 of online support resources by 3-15-09.

- Launch version 2.0 of online support resources by 9-1-09.

Core Responsibility 4: Pastoral Ministry

Provide Pastoral support that engages people in the different seasons and situations of their life.

Action Plan:

A. Identify Pastoral Ministry

- a. Marriages;** create a pre-marriage and marriage process for couples in our community.
- b. Funerals;** create a process for community members to follow for when a memorial service is needed.
- c. Baptism/Dedications;** provide regular opportunities for infant Baptism and believer Baptism.
- d. Pastoral emergency response;** connect with community members in need.
- e. Prayer;** maintain Sunday night prayer team, website/email prayer team, overall weekly prayer team.

B. Structures: Establish streamlined structures that allow our community to easily access pastoral support.

Key Markers:

- After hours emergency response system will be in place by 3-1-09.
- Launch version 1.0 of pastoral ministry process by 3/8/09.
- Launch version 2.0 of pastoral ministry process by 9/1/09.

Declaration Ask

Point Leaders

- **Practical Care – Meal Team Leader:** (1) Lead the UR Meal team; organize volunteers to make and deliver meals to community members in need.
- **Practical Care – Chore Team Leader:** (1) Lead the UR Chore team; organize volunteers to meet the chore needs of our community.

Volunteers

- **Chore team members:** As needed; to assist community members when chore needs arise.
- **Meal team members:** As needed; to assist community members when meal needs arise.
- **Prayer Team members:** 2 hours a week; 3 weeks on – 3 weeks off team commitment to pray with community members individually following the Gathering.
- **Sanctuary Hosts:** 2 hours a week; 3 weeks on - 3 weeks off rotation. Set up atmosphere elements prior to the service, proactively help people find seats in sanctuary. Host the exits of the building and great room following the gathering.
- **Great Room Hosts:** 2 hours a week; 3 weeks on – 3 weeks off rotation. Proactively, warmly greet each person who enters the doors of the building and sanctuary with a bulletin and/or a handshake. Host the great room following the gathering.